



Product/Service Information Inventory Support Guideline

Texas Textile Services

Texas Textile Services in working as your partner in linen management suggest the following task be completed by your staff members to aid you and TTS in Verifying Inventory, determining your Unit inventory, Unit usage, suggested corrective actions, and to aid you in accurate order placement based on patient level.

Please provide the following items to determine linen usage.

Linen room inventory: Type and quantity of all items stored in linen room, perform after pulling linen and sending to units.

Unit inventory: Type and quantity of all items stored in unit linen room

Unit daily product usage: Post a sign out sheet listing all items in unit. Instruct staffing to list all items removed on a daily bases to establish unit daily par level. List the number of patients per unit on each day's linen sign out sheet.

Patient room usage: Place a hamper stand outside of patients room, instruct staff members to place all soiled linen in hamper stand from one room only, after 24 hours list items and quantities used per patient room.

Submit the above items to Texas Textile Services for review, follow up, and linen usage plan of action. Send to M_CallCenter@texastextile.com or Fax to 713-799-2531

Texas Textile Services

*Healthcare Laundry
Management System.*

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